

If you have any questions

Contact: Shelly Morgan at 907-269-7972; [shelly.morgan@alaska.gov](mailto:shelly.morgan@alaska.gov)  
<https://acpe.alaska.gov/Kids2College>

Here are some helpful tips for teachers and principals to make the program run smoothly.

## Right Away We Will Need:

- ✚ A signed Digital Letter of Agreement

## We Will Provide Participating Schools:

- ✚ Program and curriculum materials for each of your students:
  - Pre-Assessment Surveys (complete prior to 1<sup>st</sup> lesson; online or email/mail)
  - Parent letters (send home with school permission slips if required for campus visit)
  - Family Information Sheets (send home after each lesson)
  - Post-Assessment Surveys (complete w/in 2-3 days after program; online or email/mail)
  - Survey cards with chance to win scholarship account (send home at close of program/collect as homework and return to ACPE)
  - Student Handbooks (6 lessons; ideally taught over 3-6 weeks)
  - Teachers Guides & Google Slide Presentations (with Supplemental Activities)
  - Assistance with Lesson 5 college & career panels & in-person/virtual campus events

## We Ask That Participating Schools:

- ✚ Print/prepare program and curriculum materials for each of your students:
  - Lesson Handouts (found in Teacher's Guide)
  - Family Information Sheets (included in shipment; please send home after each lesson)
  - Send home Parent Survey Cards/Scholarship Contest at end of program; Collect like homework and return to ACPE; Email survey/scholarship link to families
- ✚ Arrange bus transportation both to and from your local campus if needed for campus visit

## Prior to Beginning Curriculum We Will Need from You:

- ✚ Completed Pre-Assessment Surveys (please return hard copies to ACPE as soon as complete)

## After Curriculum Completion We Will Need from You:

- ✚ Post-Assessment Surveys (completed online or returned w/in 1 week of curriculum completion and/or campus visit)
- ✚ Completed online Teacher Evaluation

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Here some activities and themes teachers have used with Kids2College curriculum.

### **Build a College Board**

Have parents and teachers write their college/career training and major/credentials on a board outside your classroom. Students can add their college & career goals to the board as well. Can be done in preparation for Kids2College or as a follow-up activity.

### **Advertise Your Alma Mater**

- Wear attire from your alma mater (t-shirt, sweatshirt or cap) on the days leading up to the event;
- Put up a pennant from your college. These are easy to create by printing the school logo from the internet and cutting the paper in the shape of a pennant – you can even post on construction paper that matches the school color;
- Bring in pictures of your college campus – get them from the web if you don't have any.

### **Invite College & Career Training Graduates to Talk With Your Class**

Some teachers invite college graduates to talk about their college & career experiences with students. They can share their career path and major of study, as well as some of their fondest college memories.

### **Introduction to the junior version of Alaska Career Information System (AKCIS Jr.)**

Students already familiar with AKCIS Jr. may find the program particularly useful as they work through the curriculum. Teachers who are not yet using AKCIS Jr. can learn more about how both these programs together can benefit their students by visiting [www.akcis.org](http://www.akcis.org).

Some of the many activities and tools available through AKCIS Jr. are:

- Self assessment tools for students to connect career clusters to their interests,
- In depth exploration on 100s of careers, and
- Career exploration worksheets and group activities.

**To sign up for a free account for your school, call the AKCIS Helpline at: 269-6929.**